



# 30 Day Notice to Vacate

Tenant Name: \_\_\_\_\_ Tenant 2 Name: \_\_\_\_\_

Tenant 3 Name: \_\_\_\_\_ Tenant 4 Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Move-Out Date: \_\_\_\_\_ Reason for moving: \_\_\_\_\_

**I (we) do hereby give notice to vacate the Property on or before the date listed above.** I (we) acknowledge that I (we) are responsible for paying rent for the entire time we are living in the property. I (we) understand that our Security Deposit funds can not be used to pay the last month rent and that I (we) are responsible for paying rent in the Property for the last 30 days prior to vacating. If I (we) do not complete the term of the lease I (we) understand that I (we) will forfeit any Security Deposit funds and will remain responsible for the rent and/or leasing costs until the Property is leased.

I (we) understand that if there are roommates remaining in the Property I (we), by tendering this notice to vacate, waive the right to claim to any portion of the Security Deposit. I (we) agree to completely vacate the Property and to return all keys/remotes to Monticello Realty at their office location on or before the noted Move-Out date above. Utility services will be disconnected on or before our Move-Out date. If I (we) do not return all keys/remotes by the move-out date, I (we) understand that I (we) will be charged for rent for each day until keys are returned.

I (we) understand that during the period of this notice Monticello Realty will be advertising the Property for rent and may request our cooperation in showing the Property to prospective applicants. I (we) agree to make every effort to accommodate in these situations. Monticello Realty will make every attempt to provide reasonable notice for such showings and will give at least 24 hours advance notice.

## Security Deposit Return Statement will be mailed to forwarding address below

Forwarding Address: \_\_\_\_\_

Forwarding City: \_\_\_\_\_ Forwarding State: \_\_\_\_\_ Zip: \_\_\_\_\_

Tenant 1 Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone Number \_\_\_\_\_

Tenant 2 Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone Number \_\_\_\_\_

Tenant 3 Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone Number \_\_\_\_\_

Tenant 4 Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone Number \_\_\_\_\_

Monticello Realty Signature \_\_\_\_\_ Date \_\_\_\_\_

**\*30 Day notice begins and is valid only after it is signed and dated by ALL tenants on tenants lease as well as Monticello Realty\***